



**Headteacher: Simon Dyson**  
**BA (Hons) NPQH PQSI**

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Monday 18<sup>th</sup> March 2024

Dear Parents and Carers,

I hope you have all had a lovely weekend. I am writing to you today to inform you of some staffing changes that will be taking place at the start of the new term after the Easter break.

Miss Hartropp, who has been teaching in Year 3 since September will be leaving the school at the end of this term. For the summer term Mrs Clothier (our SENDCO) will be increasing her contract to 4 days and will be job-sharing with Mrs Cooper to teach our Y3 class. Mrs Clothier will teach on Mondays and Tuesdays and Mrs Cooper will continue to teach the class on Wednesdays, Thursdays and Fridays. Mrs Clothier will continue with her role as SENDCO and her days for this will be Thursdays and Fridays. I wish to thank Miss Hartropp for everything that she has done over the year. She will be missed and I wish her all the very best.

Mrs Lawton, who currently works as a Teaching Assistant in Year 3 will also be leaving us at the end of this term. Mrs Lawton has worked here since October 2017 in our preschool, Reception, KS1 and KS2. This isn't a goodbye though; Mrs Lawton has requested to stay on our payroll as bank staff and has offered to provide cover when required in the future. For the summer term Miss Williams will undertake Mrs Lawton's current role, continuing to support in Y3.

Unfortunately, we are still not in a position to confirm our arrangements for who will be covering Mrs Dunning's maternity leave in Y5. I know and understand that this is causing anxiety for some of our Y5 parents and I promise that as soon as this is resolved I will let you know.

Miss Chandler, who works in our Butterflies room in preschool, will also start her Maternity leave at the end of this term. We have successfully appointed Mrs Hill to cover this. She will be in school this Wednesday and will be taking up the role at the start of next term.

Thank you all for your continued support, have a lovely week.

Simon Dyson  
Headteacher





# Highfields Academy

WORKING TOGETHER TO BUILD BRIGHTER FUTURES

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